

# LearningExpress Library Complete for Canada



**Skill-building, test prep and career-related resources**  
— all in one easy-to-use online platform

Help library users achieve their goals with LearningExpress Library Complete. Organized into targeted learning centers, this e-resource supports those looking to improve core academic skills, pass a high school equivalency test, prepare for college, explore careers, join the military, study for occupational certification tests, become a Canadian citizen and much more. Learning centers contain practice tests, interactive tutorials, microlessons, e-books, articles and flashcards.

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Click the links below to see coverage details for each **learning center**.

**Adult  
Core Skills**

**Basic  
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**Career  
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TOEIC® and  
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a demo**

# Adult Core Skills

This learning center includes resources to help patrons improve basic skills in math, reading and writing.

## Build Your Math Skills

### Tutorials

- Basic Math
- Algebra

### Practice Sets

- Basic Algebra
- Data, Graphs and Statistics
- Decimals
- Fractions and Mixed Numerals
- Geometry
- Integers
- Measurement
- Percents
- Ratio and Proportion
- Real Numbers
- Whole Numbers

### Microlessons

- Whole Numbers
- Decimals
- Fractions
- Percents
- Averages
- Ratios and Proportions
- Basic Algebra

### Math Skills Videos

### eBooks

### Microlessons

- Pre-Reading and Active Reading
- Facts, Main Idea, Supporting Detail, and Inference Organization
- Language and Style

### eBooks

## Improve Your Writing, Speaking and Grammar

### Tutorials

- Writing Skills
- Grammar Skills

### Practice Sets & Microlessons

- Writing Skills
- Grammar

### eBooks

- Essay Writing
- Grammar
- Public Speaking
- Writing

## Become a U.S. Citizen

**Prepare for Your Citizenship Exam**

**Get Your Green Card**

**Prepárese para su Examen de Ciudadanía**

**Gana su Tarjeta Verde**

## Become a Better Reader

### Reading Skills Tutorials

- Become a Better Reader
- Vocabulary and Spelling Skills Tutorial

### Reading Skills Practice Sets

- Informational Texts
- General Texts
- Literary Texts
- Persuasive Texts
- Vocabulary and Spelling



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# Basic Computer Skills

This center features a collection of video tutorials on the basics of using a computer, navigating the internet, and becoming proficient with popular software programs.

## Computer Basics

### Get Started

- Introduction to Personal Computers
- Hardware Basics
- Windows 7, 10 and 11 Basics

### Use a Computer

- Customizing Windows 7 and 10
- Personalizing Windows 11
- Managing User Accounts
- Opening Apps and Windows
- Saving, Sharing and Deleting
- Setting Up and Using Printers

## Internet Basics

### Get Started

- Starting to Use the Internet
- Connecting to the Internet

### Use the Internet to Communicate

- Become an Email Expert

### Use Social Media and Web Tools

- Exploring Social Media
- Navigating Websites
- Using Search Engines to Find Websites and Answers

### Internet Safety

- Surfing Safely

## Microsoft Office Basics

### Excel

### Office 365

### Outlook

### PowerPoint

### Word



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# Career Preparation

Whether patrons want to obtain occupational certification, advance in their current field, change careers, or join the military, this learning center contains resources to help them achieve their professional goals.

## Learn About a Career

- Allied Health
- Caseworker
- Culinary Arts
- Federal Careers
- Green Careers
- Law Enforcement
- Legal
- Nursing
- Teaching
- Changing Careers
- Career Information for Veterans

## Build Workplace Skills

- Keyboarding/Typing
- Workplace Professionalism
  - Attitude and Teamwork
  - Email Etiquette
  - Workplace Etiquette
- Workplace Time Management
- Workplace Communication
  - Verbal Communication
  - Business Writing
- Networking, Job Search and Interviewing
  - Social Networking
  - Job Interviewing
  - Job Searching
  - Salary Negotiation
  - Resumes and Cover Letters
- Become a U.S. Citizen
- Become a Canadian Citizen

## Prepare for an Occupational Exam

- Air Traffic Controller (AT-SAT)
- Allied Health and Social Work
  - ATI TEAS®
  - Allied Health Programs Entrance Tests
  - Dental Assisting Certification
  - Medical Assistant Certification (CMA and RMA)
  - Occupational Therapy Assistant Certification (COTA®)
  - Pharmacy Technician Certification (ExCPT® and PTCE)
  - Physician Assistant Certification (PANCE®)
  - Physical Therapist Assistant Certification
  - Radiologic Technologist Certification
  - Respiratory Therapist Certification (TMC)
  - Social Worker Certification (ASWB)
  - Surgical Technologist Certification
  - Veterinary Technician Certification (VTNE)
- Civil Service
  - Federal, State and Local Civil Service
  - Postal Worker
- Commercial Driver's License (CDL)
- Cosmetology
- Electrician and Plumbing
- Emergency Medical and Firefighting
- Hospitality
  - Culinary Arts
  - ServSafe® Food Handler



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# Career Preparation

Whether patrons want to obtain occupational certification, advance in their current field, change careers, or join the military, this learning center contains resources to help them achieve their professional goals.

## Prepare for an Occupational Exam (Continued)

### Law Enforcement

- Corrections Officer
- Court Officer
- Homeland Security
  - Border Patrol
  - Treasury Enforcement
- Police Officer
- Police Sergeant
- Probation Officer/Parole Officer
- RCMP Police Aptitude Test (RPAT)
- State Trooper/Highway Patrol

### Military

- ASVAB
- Military Flight Aptitude
- Officer Candidate
- Canadian Forces Aptitude Test (CFAT)

### Nursing

- ATI TEAS®
- NLN-PAX
- NCLEX-RN
- NCLEX-PN
- Nursing Assistant/
- Nurse Aide Certification

### Real Estate

- Real Estate Salesperson
  - AMP
  - Pearson Vue
  - PSI
- Real Estate Broker
- Real Estate Appraiser

### Teaching

- ParaPro Assessment
- Praxis® Core Tests
- Praxis® Subject Assessments
  - Praxis® Early Childhood: Content Knowledge
  - Praxis® Elementary Education:
    - Content Knowledge
  - Praxis® Elementary Education:
    - Multiple Subjects
  - Praxis® English Language Arts:
    - Content Knowledge
  - Praxis® Mathematics Content Knowledge
  - Praxis® Middle School: Content Knowledge
  - Praxis® PLT Early Childhood
  - Praxis® PLT Grades K–6
  - Praxis® PLT Grades 5–9
  - Praxis® PLT Grades 7–12
  - Praxis® Social Studies: Content Knowledge
  - Praxis® Special Education: Core Knowledge and Applications
  - Praxis® Speech-Language Pathology

## Prepare for the WorkKeys® Assessments

### WorkKeys® Assessments

- Applied Math
- Graphic Literacy
- Workplace Documents
- Applied Technology
- Business Writing

## Prepare for the TOEIC®

### TOEIC® Practice Tests

- Listening and Reading
- Speaking and Writing

### TOEIC® eBooks



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# Citizenship, TOEIC® and TOEFL® Center

## Become a Canadian Citizen

Canadian Citizenship Practice Exam 1

Canadian Citizenship Practice Exam 2

## Prepare for Your TOEIC® Exam

### Practice Exams

Listening and Reading Practice Test 1

Listening and Reading Practice Test 2

Speaking and Writing Practice Test 1

Speaking and Writing Practice Test 2

### eBooks

## Prepare for Your TOEFL iBT® Test

### Practice Tests

Listening

Reading

Speaking

Writing

### Tutorial

### eBooks

## Prepare for Your IELTS™ Test

Academic Practice Tests

General Training Practice Tests



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# College Students

With the resources in this learning center, students can achieve their undergraduate goals and prepare for future success.

## Math Skills Review

### Developmental Math

- Data, Graphs and Statistics
- Decimals
- Fractions and Mixed Numbers
- Geometry
- Integers
- Measurement
- Percents
- Ratios and Proportions
- Real Numbers
- Whole Numbers

### Basic Algebra

### Intermediate Algebra

### Geometry

### Introductory Statistics and Probability

### Pre-Calculus

### Calculus

### Logic and Reasoning

### Quantitative Comparison and Word Problems

## Reading Skills Review

### Reading Comprehension

- General Reading
- Informational Reading
- Literary Reading
- Persuasive Reading

### Vocabulary and Spelling

- Vocabulary and Spelling
- Synonyms and Antonyms
- Word Analogies

## Grammar and Writing Skills Review

### Grammar

### Writing

- Writing Skills
- Essay Writing

### Public Speaking

## Science Skills Review

### Biology

### Chemistry

### General Science

### Physics

## Prepare for Graduate School Admissions Exams

### DAT®

### GMAT®

### GRE®

### LSAT®

### MAT®

### MCAT®

### PCAT®

## Prepare for College Placement Exams

### ACCUPLACER® Preparation

- Reading
- Writing
- Arithmetic
- QAS
- AAF
- WritePlacer® Practice Essays

### ASSET® Tests

- College Algebra
- Elementary Algebra
- Geometry
- Intermediate Algebra
- Numerical Skills
- Reading Skills
- Writing Skills

### State Placement Test Preparation

- Florida PERT
- Texas TSIA

### College Placement Preparation eBooks



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*Section continues on next page.*



# College Students

With the resources in this learning center, students can achieve their undergraduate goals and prepare for future success.

## Prepare for the CLEP® and DSST® Exams

### CLEP® Preparation

- American Government
- American Literature
- Analyzing and Interpreting Literature
- Biology
- Calculus
- Chemistry
- College Algebra
- College Composition
- College Mathematics
- English Literature
- Financial Accounting
- French Language
- History of the United States
- Human Growth and Development
- Humanities
- Information Systems
- Introduction to Educational Psychology
- Introductory Business Law
- Introductory Psychology
- Introductory Sociology
- Macroeconomics
- Microeconomics
- Natural Sciences
- Precalculus
- Principles of Management
- Principles of Marketing
- Social Sciences and History
- Spanish Language
- Western Civilization

### DSST® Preparation

- American Civil War and Reconstruction
- Art of the Western World
- Astronomy
- Business Ethics and Society
- Business Mathematics
- Computing and Information Technology
- Criminal Justice

- Environmental Science
- Ethics in America
- Ethics in Technology
- Foundations of Education
- Fundamentals of College Algebra
- Fundamentals of Counseling
- Fundamentals of Cybersecurity
- General Anthropology
- Health and Human Development
- History of the Soviet Union
- History of the Vietnam War
- Human Resource Management
- Introduction to Business
- Introduction to Geography
- Introduction to Geology
- Introduction to Law Enforcement
- Introduction to World Religions
- Lifespan Development Psychology
- Management Information Systems
- Math for Liberal Arts
- Money and Banking
- Organizational Behavior
- Personal Finance
- Principles of Advanced English Composition
- Principles of Finance
- Principles of Public Speaking
- Principles of Statistics
- Principles of Supervision
- Substance Abuse
- Technical Writing

## Search for Schools and Scholarships

### College Success Skills

- Keyboarding Skills
- Organization Strategies
- Classroom Success Skills
- Getting Academic Support
- Information Literacy and Research Skills
- Personal Success Skills



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# GED® Test Prep Center

This center contains guided support and preparation resources to help patrons earn a high school equivalency diploma.

## Pre-GED Basic Skills

- Build Your Reading Skills
- Build Your Writing Skills
- Build Your Math Skills

## GED Preparation eBooks

## GED Practice Tests

- Language Arts
  - Reading
  - Writing
- Mathematics
- Social Studies
- Science
- More Essay Writing Practice



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# Prepare for College

Help students explore colleges and prepare for admission. Tutorials, e-books and practice tests familiarize students with the content and format of official college admissions exams. Timed simulations of complete tests are also available.

## Explore College

**Find the Right College**

**Find Scholarships**

**Write Your Best College Essay**

**Pay for College**

For Parents

For Students

## Guided ACT® Course

**Step 1: Learn About the ACT®**

**Step 2: Assess Yourself**

**Step 3: Focus on English**

**Step 4: Focus on Math**

**Step 5: Focus on Reading**

**Step 6: Focus on Science**

**Step 7: Focus on Writing**

**Step 8: Practice: Full-Length Practice Tests**

**Step 9: Final Check: Are You Ready?**

### Additional Resources

Introduction to the ACT® Test

ACT® Complete Simulated Practice Tests

ACT® Preparation Tutorials

ACT® eBooks

ACT® Fact Sheets

ACT® Flashcards

## Flashcards

ACT® Math Flash Review

ACT® Reading and English Vocabulary

ACT® Science Flash Review

ACT® eBooks

ACT® Fact Sheets

## Get Ready for the PSAT/NMSQT® Test

Digital PSAT®/NMSQT Reading and Writing Practice Tests

Digital PSAT®/NMSQT Math Practice Tests

## Guided Digital SAT® Course

**Step 1: Learn About the SAT®**

**Step 2: Assess Yourself**

**Step 3: Focus on SAT® Reading and Writing**

**Step 4: Focus on SAT® Math**

**Step 5: Practice: Full-Length Practice Tests**

**Step 6: Final Check: Are You Ready?**

**Additional Resources (eBooks)**



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# Prepare for College

Help students explore colleges and prepare for admission. Tutorials, e-books and practice tests familiarize students with the content and format of official college admissions exams. Timed simulations of complete tests are also available.

## Get Ready for the AP® Tests

### Practice Tests and Study Guidance

- AP® Biology
- AP® Calculus AB
- AP® Calculus BC
- AP® Chemistry
- AP® Computer Science A
- AP® Computer Science Principles
- AP® English Language and Composition
- AP® English Literature and Composition
- AP® Environmental Science
- AP® European History
- AP® French Language and Culture
- AP® Human Geography
- AP® Macroeconomics
- AP® Microeconomics
- AP® Psychology
- AP® Physics 1
- AP® Physics 2
- AP® Physics C
- AP® Spanish Language and Culture
- AP® Statistics
- AP® U.S. Government and Politics
- AP® U.S. History
- AP® World History: Modern

### Fact Sheets

### Flashcards

### eBooks

### Study Interactives

## Get Ready for the TOEFL iBT®

### Practice Tests

- Listening
- Reading
- Speaking
- Writing

### Tutorial

### eBooks

## Get Ready for the IELTS™

### Academic Practice Tests

### General Training Practice Tests

## Get Ready for College Placement Tests

### Prepare for ACCUPLACER® Tests

- ACCUPLACER® Reading Practice Tests
- ACCUPLACER® Writing Practice Tests
- ACCUPLACER® Arithmetic Practice Tests
- ACCUPLACER® QAS Practice Tests
- ACCUPLACER® AAF Practice Tests
- College Placement Math eBook
- WritePlacer® Practice Essays

### Prepare for ASSET® Tests

- ASSET® College Algebra Practice Tests
- ASSET® Elementary Algebra Practice Tests
- ASSET® Geometry Practice Tests
- ASSET® Intermediate Algebra Practice Tests
- ASSET® Numerical Skills Practice Tests
- ASSET® Reading Skills Practice Tests
- ASSET® Writing Skills Practice Tests



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# Grades 4-8 Educator Resources

This learning center provides elementary and middle school teachers with curriculum-aligned materials to supplement instruction in math, reading, writing and social studies.

## Elementary School

### Mathematics Skills Improvement

- Data Analysis and Probability Practice
- Algebra and Patterns Practice
- Geometry Practice
- Measurement Practice
- Multiplication Practice
- Number Sense and Operations Practice
- Microlessons
- Videos

### Reading Comprehension

#### Skills Improvement

- General Reading Practice
- Information Reading Practice
- Narrative Reading Practice
- Persuasive Reading Practice
- Poetry Reading Practice

## Middle School

### Math Skills Improvement

- Algebra and Patterns Practice
- Basic Math Practice
- Data Analysis Practice
- Geometry and Measurement Practice
- Middle School Math Tutorial
- Microlessons
- Videos

### Reading Comprehension

#### Skills Improvement

- General Reading Practice
- Informational Reading Practice
- Literary Reading Practice
- Persuasive Reading Practice
- Middle School Reading Tutorial

### Social Studies Skills Improvement

- American History Practice
- Geography Practice

### Vocabulary and Spelling

#### Skills Improvement

- Spelling Practice
- Vocabulary Practice

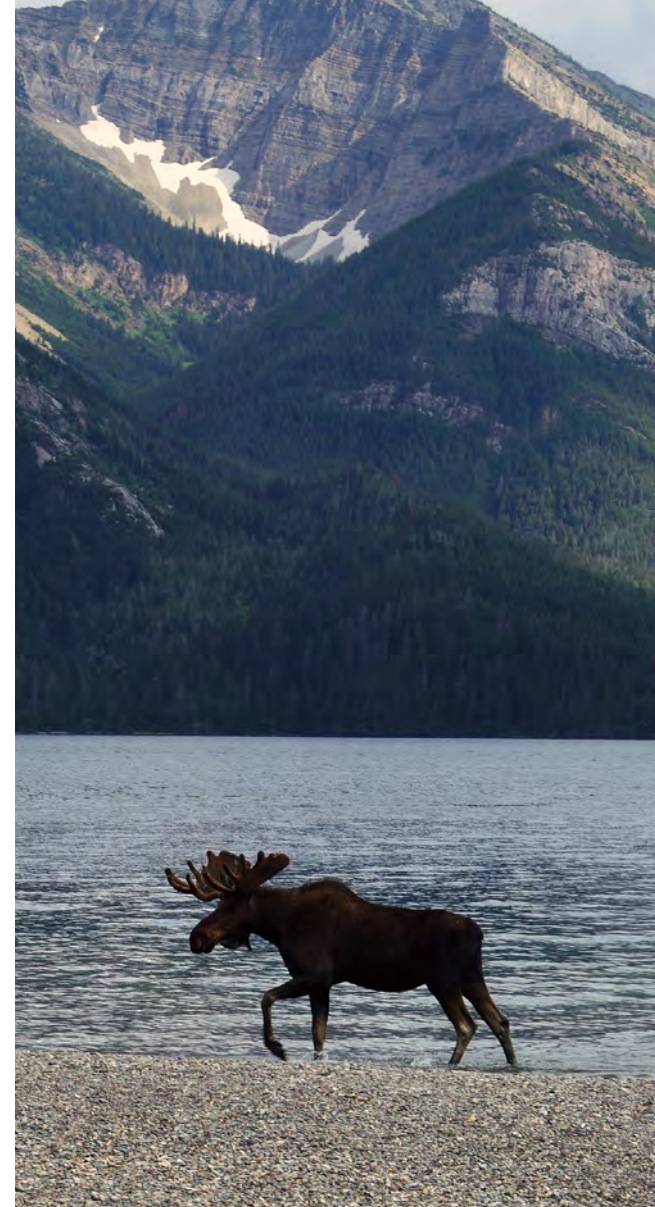
### Writing and Grammar Skills

#### Improvement

- Writing Practice
- Grammar Practice
- Middle School Writing Tutorial

### High School Entrance Exams Preparation

- COOP Preparation
- HSPT Preparation
- SHSAT Preparation
- SSAT Preparation
- ISEE® Preparation



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# High School Students

This learning center offers skill-building resources — such as practice sets, tutorials and e-books — to help students in grades 9 through 12 achieve classroom and homework success.

## High School

### Mathematics Skills Improvement

- Algebra
- Basic Math
- Precalculus and Calculus
- Statistics
- Geometry and Measurement
- Quantitative Comparison

### English Language Arts Skills Improvement

- Reading Comprehension
  - Informational Reading*
  - Literary Reading*
  - Persuasive Reading*
  - General Reading*
- Vocabulary and Spelling
- Writing and Grammar

### Science Skills Improvement

- Biology
- Chemistry
- Earth Science

### Social Studies Skills Improvement

- The Constitution
- Civics
- Geography

### Technology Skills Improvement

- Computing & Information Technology
- Information Systems
- Management Information Systems
- Technical Writing

### Logic and Reasoning Skills Improvement



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# Recursos Para Hispanohablantes

Herramientas de aprendizaje,  
carrera y ciudadanía en español.

## Mejore sus habilidades escritas, orales y gramaticales

Curso de Habilidades Gramaticales  
Escritura

## Sea major lector

Curso de Habilidades de Lectura  
Vocabulario y Ortografía  
Comprensión de Lectura

## Desarrolle sus habilidades matemáticas

Curso de Matematicas Basicas  
Comparación Cuantitativa

## Prepárese para el examen de GED®

Aprenda Sobre el Nuevo Examen de GED  
Razonamiento a traves de las Artes del Lenguaje  
Razonamiento Matematico  
Estudios Sociales  
Ciencia

## Sea ciudadano estadounidense

Prepárese para su Examen de Ciudadanía  
Gane su Tarjeta Verde



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# Amazon Web Services Training Center

Develop your skills in a wide array of leading-edge technology topics and unlock new education and career opportunities.

**Artificial Intelligence Services**  
**AWS Cloud Essentials**  
**Managed Services**  
**Serverless Applications**  
**Certification Preparation**  
**Containers**  
**Cost Management**  
**Data Processing and Machine Learning**  
**Database Concepts**  
**Database Migrations**  
**Database Operations**  
**Developer Tools**  
**Internet of Things (IoT)**  
**Networking and Connectivity**  
**Game Technology**  
**Security, Identity and Compliance**  
**Server Deployment**  
**Storage Services and Data Backup**  
**Streaming Media Services**  
**Working with the AWS Console**



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Ready to take the next step?

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